



MeetingCentre™

In today's fast-paced business environment, making decisions quickly and efficiently is critical to maintaining a competitive advantage. Time wasted scheduling in-person meetings, making travel arrangements and bringing together a globally dispersed team can mean lost revenue and increased operating costs. Every minute counts.

With MeetingCentre™ powered by WebEx™, you can increase effectiveness and productivity- across your entire company- and make faster, more accurate business decisions every day. Collaborate with employees, customers and business partners- anytime, anywhere. MeetingCentre integrates data, voice and video content within a standard web browser so you can conduct real-time meetings over the Internet- simply and quickly.

Rely on MeetingCentre

- **Present** slides to make your meeting more memorable
- **Conduct** sales presentations or training sessions
- **Share** your latest sales and financial projections
- **Collaborate** on product plans and design specifications
- **Annotate** technical documents

MeetingCentre Features

Integrated Audio Controls: Control your Reservationless-Plus audio conference from within the MeetingCentre meeting interface.

Document Sharing: View PowerPoint presentations, documents or graphics without uploading the files to a server. MeetingCentre service's unique Vector format allows for high resolution, multi-level zooming and annotation capabilities.

Support for Microsoft® PowerPoint™ Animation and Transitions: Share multiple PowerPoint presentations in a single meeting with support for animation and slide transitions.

Multimedia Content Sharing: Play back multimedia objects, including Flash and streaming video and audio, within PowerPoint presentations. Incorporate streaming multimedia from any website into your meeting.

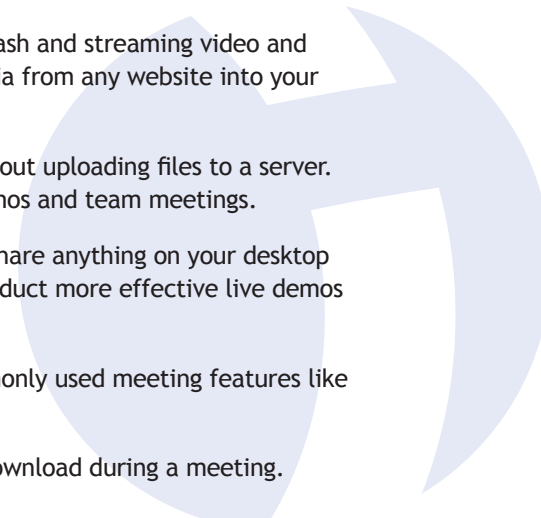
Application Viewing: Show any business-critical desktop application without uploading files to a server. Present any application remotely, enhancing the effectiveness of live demos and team meetings.

Application Sharing and Desktop Collaboration with Remote Control: Share anything on your desktop with an audience member to instantly solve customer support issues, conduct more effective live demos and streamline project meetings.

QuickStart Screen: This tool provides one-click access to the most commonly used meeting features like Presenting a Document and Sharing an Application.

File Transfer: Presenters can easily pass documents to participants for download during a meeting.

Polling: Allows presenter to solicit feedback from attendees via online survey responses.





Multipoint Video Integration: Incorporate real-time videoconferencing into your meeting from up to four desktop video cameras.

Record, Edit and Play Back Meetings: Record an entire meeting or any desktop application for later reference, training purposes or demos. Even edit the recorded session in preparation for playback and take ownership of your content. Once saved, participants can view and listen to the archive offline.

Schedule Meeting Wizard: Quickly walks hosts through the steps of scheduling a meeting.

One-Click Meetings: Instantly start meetings and effortlessly bring decision makers together with just one click.

Auto-Play Presentations: As attendees join the meeting they can view a presentation, which runs automatically or is attendee controlled.

Note Taking Panel: Provides attendees with a window to take and save notes for meeting minutes.

PowerPanels™: Customise your meeting view by opening, closing and resizing Participant, Chat, Notes, Video and Polling panels according to the needs of your meeting.

Meeting Transcripts: A transcript of the meeting can be emailed to attendees to ensure timely follow up on important decisions and action items.

Floating Icon Tray: Float your PowerPanels over your meeting screen when in Full Screen view to get access to essential meeting functions and tools. The tray also allows you to seamlessly switch between sharing modes.

Microsoft® Office Integration: Seamlessly share Office documents in a meeting with a single click to increase the convenience of information distribution.

Microsoft® Outlook™ Integration: Leverage leading enterprise workflow applications to streamline the meeting scheduling process.

Add to My Calendar: Create appointments in major calendar applications containing meeting information via a one-click "Add to My Calendar" button.

High Performance and Reliability : With servers strategically dispersed at facilities around the globe, the WebEx Interactive Network routes meetings through hubs that deliver reliable, secure, high-performance services. Presenters conduct multi-unit interactive meetings without latency or interruptions from anywhere in the world.

Security: Support for SSL encryption enables you to securely conduct interactive meetings with even the most confidential information.

To see MeetingCentre in action, go to www.meetingcentre.net and click on "Tour and Live Demo".

